# RECORDS RETENTION AND DISPOSITION SCHEDULE
## Finance Authority, Indiana. Recreational Development Commission.

<table>
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<th>ITEM NO.</th>
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| 1        | 99-39         | **RECREATIONAL DEVELOPMENT COMMISSION PROJECT FILES**  
Pursuant to IC 5-1.2-2-53 and IC 5-1.2-6-1, the  
Recreational Development Commission is responsible for  
projects in state parks, including facilities, renovations,  
improvements, and/or water and land acquisition. The  
Commission takes title to the project and leases it back to  
the Department of Natural Resources. Retention partially  
based on IC 5-1.2-4-9. | TRANSFER to the RECORDS CENTER two (2)  
years after project completion and after  
receipt of private and STATE BOARD OF  
ACCOUNTS Audit Reports and satisfaction of  
unsettled charges. TRANSFER to the INDIANA  
ARCHIVES for EVALUATION, SAMPLING or  
WEEDING pursuant to archival principles; after an additional twenty-five (25) years  
in the RECORDS CENTER. |
| 2        | 99-40         | **PRIVATE INDEPENDENT AUDIT REPORTS**  
Pursuant to IC 15-1.2-4-29, the Commission shall have an  
audit of the Commission’s books and accounts at least one  
(1) time each year by certified public accounts. This audit  
is also filed with the State Board of Accounts. | DESTROY ten (10) years after the end of the  
audit period. |
| 3        | 99-41         | **BOND CORRESPONDENCE**  
Board correspondence is related to the bond issue for a  
project and is typically payment related; file may include  
any other related correspondence or documents not found in  
the project files. | TRANSFER to the Indiana Archives, for  
EVALUATION, SAMPLING, or WEEDING pursuant to archival principles after project  
completion and all payments on the bond  
issue are completed and after STATE BOARD  
OF ACCOUNTS Audit Reports and satisfaction of unsettled charges. |

Approved by the Indiana Oversight Committee on Public Records

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