



RECORDS RETENTION AND DISPOSITION SCHEDULE

Revenue, Department of. Individual Income Tax.

Agency: Individual Income Tax		Division:	
ITEM NO.	RECORD SERIES	TITLE/DESCRIPTION <i>(This Retention Schedule is approved on a space-available basis)</i>	RETENTION PERIOD
1	79-3057	IT 40 ES DECLARATION OF ESTIMATED TAX	IMAGE according to IARA standards upon receipt. DESTROY hard copies sixty (60) days after verification of electronic records for completeness and legibility. DELETE electronic records six (6) years after the filing deadline.
2	80-965	IT - 41 These are Fiduciary Statements for the Indiana adjusted gross income tax returns.	IMAGE according to IARA standards upon receipt. DESTROY hard copies sixty (60) days after verification of electronic records for completeness and legibility. DELETE electronic records six (6) years after the filing deadline.
3	82-178	INDIVIDUAL INCOME TAX RETURNS Retention based on IC 6-8.1-5-2.	IMAGE according to IARA standards upon receipt. DESTROY hard copies sixty (60) days after verification of electronic records for completeness and legibility. DELETE electronic records six (6) years after the filing deadline.