



# RECORDS RETENTION AND DISPOSITION SCHEDULE

## Supreme Court Administration

Agency: Supreme Court Administration		Division:	
ITEM NO.	RECORD SERIES	TITLE/DESCRIPTION (This Retention Schedule is approved on a space-available basis)	RETENTION PERIOD
1	82-928	<b>GENERAL INDICES</b>	TRANSFER to the INDIANA ARCHIVES, after twenty-five (25) years.
2	82-929	<b>ORDER BOOK/MINUTE ORDER BOOK</b>	TRANSFER to the INDIANA ARCHIVES, after twenty-five (25) years.
3	82-930	<b>RECORD BOOK/COMPLETE RECORD BOOK</b>	TRANSFER to the INDIANA ARCHIVES, after twenty-five (25) years.
4	82-931	<b>JUDGEMENT ORDER BOOK</b>	TRANSFER to the INDIANA ARCHIVES, after twenty-five (25) years.
5	82-932	<b>SUPREME COURT (CLERK'S) ISSUE DOCKET</b>	TRANSFER to the INDIANA ARCHIVES, after twenty-five (25) years.
6	82-933	<b>NATURALIZATION RECORD, 1856-1906</b>	TRANSFER to the INDIANA ARCHIVES.
7	82-934	<b>RECORD OF HABEAS CORPUS</b>	TRANSFER to the INDIANA ARCHIVES.
8	82-935	<b>ROLL OF ATTORNEYS, 1848-1889; 1881-1889</b> This record gives the date of the term, name and residence.	TRANSFER to the INDIANA ARCHIVES.
9	82-936	<b>SUPREME COURT DEED BOOK; 1832</b> This record has one (1) entry.	TRANSFER to the INDIANA ARCHIVES.
10	82-937	<b>SUPREME COURT TERM DOCKET; 1834-1857</b>	TRANSFER to the INDIANA ARCHIVES.
11	82-938	<b>CLERK'S ENTRY DOCKET; 1817-1829</b>	TRANSFER to the INDIANA ARCHIVES.
12	82-939	<b>SEPARATELY BOUND TRANSCRIPTS</b>	TRANSFER to the INDIANA ARCHIVES.
13	82-941	<b>BLOTTER BOOKS</b> These books give the case number, parties' names and county. They are a reference to the order book and the Judgment Order Book and Complete Record.	DESTROY after twenty-five (25) years.
14	82-942	<b>BOND DOCKET</b>	DESTROY nine (9) years after adjudication of the last entry.
15	82-943	<b>BOND DOCKET INDEX</b>	DESTROY with the corresponding Bond Docket Ledger.
16	82-944	<b>ADVANCE DOCKET (OBSOLETE); 1898-1915</b> This docket gives the number, title, county, date of submission, when distributed, judge, when and how decided and remarks. This is a duplicate of data in the issue book.	DESTROY ---
17	82-945	<b>SHERIFF'S DOCKET (OBSOLETE); 1852-1881</b> This docket gives the number, case and parties names.	DESTROY ---
18	82-946	<b>TRIAL DOCKET (OBSOLETE); 1890-1916</b> This docket has the case number, title, county, date of submission, distribution, judge, when and how decided and remarks. It is a duplicate of data in the issue docket.	DESTROY ---
19	82-947	<b>JUDGEMENT DOCKET (OBSOLETE)</b> The last volume ends in November, 1873. The docket gives the judgment debtor and creditor, the date of judgment and amounts.	DESTROY ---
20	82-948	<b>PRAECIPE BOOK (OBSOLETE)</b> This book is pre-1926. It gives the request to the clerk to issue a writ, the name and type of writ.	DESTROY ---
21	82-949	<b>EXECUTION DOCKET (OBSOLETE)</b> Volume 16 ends at March 23, 1926. The docket gives the number, date of the cause, attorney's names, parties, if replicable, judgment, interest, costs, execution, credit, return date, to whom delivered, the county and sheriff's return.	DESTROY ---
22	82-950	<b>JUDGE'S DOCKET (OBSOLETE)</b> The last volume ends in 1884. The docket has the case number, names of the parties and their attorneys, county, date and notes. It is a duplicate of information in the issue docket.	DESTROY ---

23	82-951	<b>CLERK'S SUBMISSION AND DISTRIBUTION DOCKET (OBSOLETE)</b> The last volume ends at cause number (#) 21380 of June 11, 1906. This docket had three (3) volumes. The docket provided the case number, dates of submission, title, docket, when distributed and the judge. This is a duplicate of information in the issue docket.	DESTROY ---
24	82-952	<b>DISTRIBUTION DOCKET (OBSOLETE); 1871-1900</b> This docket provided the case number, parties names, their attorneys, when distributed, the judge and when and how decided. It is duplicated in the issue docket.	DESTROY ---
25	82-953	<b>ORAL ARGUMENT DOCKET (OBSOLETE); 1896-1910</b> This docket had the case number, date, title and if heard.	DESTROY ---
26	82-954	<b>ORAL ARGUMENT DOCKET-CHIEF JUSTICE (OBSOLETE); 1911-1917</b> This docket gives the case number, date, title and if heard.	DESTROY ---
27	82-955	<b>REGISTER OF SHERIFF'S FEES AND REGISTER OF TRANSCRIPT FEES (OBSOLETE); 1882-1922</b> This register had the case number, date, sheriff's fees and fees due on transcripts.	DESTROY ---
28	82-956	<b>SERVICE OF NOTICE RECORD (OBSOLETE); 1885-1889</b> This record gives the number, title of the cause and date of service. The term "service" is not explained.	DESTROY ---
29	82-957	<b>SUPREME COURT PETITION TO TRANSFER (OBSOLETE); 1902-1917</b>	DESTROY ---
30	82-958	<b>ATTORNEY GENERAL'S DOCKET (OBSOLETE) 1890-1920</b> This docket provided the number of the case, attorney's name, parties, action, when filed and proceedings. It is a duplicate of the original in the issue docket and order book.	DESTROY ---
31	82-959	<b>CLERK'S DOCKET, MAY AND NOVEMBER TERM, 1886 (OBSOLETE)</b> This docket had the case number, parties, the court from which appealed and the opinion. This was a carbon paper copy.	DESTROY ---
32	82-960	<b>SUPREME COURT DOCKET (OBSOLETE)</b> This was for the November Term, 1917, and the May Term, 1918.	DESTROY ---
33	85-517	<b>CASE FILES</b>	SCHEDULE TO BE DETERMINED LATER.