



**RECORDS RETENTION AND DISPOSITION SCHEDULE**  
**Education, Department of. State Board of Education.**

Agency: State Board of Education		Division:	
ITEM NO.	RECORD SERIES	TITLE/DESCRIPTION <i>(This Retention Schedule is approved on a space-available basis)</i>	RETENTION PERIOD
1	84-628	<b>MINUTES-CASSETTE TAPES</b>	ERASE and RE-USE after one (1) year.