

RECORDS RETENTION AND DISPOSITION SCHEDULE

Homeland Security, Department of. Response and Recovery

Agency: Response and Recovery Division:	
TRANSFER to the INDIANA ARCHIVE Books documenting specific disasters. 2 2011-20 SPECIFIC EVENT FILES Documentation and graphics covering events, disasters, activities and projects of an immediate but non-historical significance. 3 2016-07 WEB EOC FILES Data entered into or attached to WebEOC may take the form of general information, photographs, preliminary damage assessments, local disaster declarations and/or general information in support of a noteworthy incident / event. Disclosure may be affected by IC 5-14-3-4(b)(19). 4 2016-08 MITIGATION GRANT - NON-PROPERTY DOCUMENTATION Non-property acquisition projects. Scope of work, application, award documentation, cost benefit analysis documentation, closeout documentation, photos pre and post project, site inspection documentation. Disclosure may be affected by IC 5-14-3-4(b)(19). 5 2016-09 MITIGATION GRANT CLOSEOUT - PROPERTY DOCUMENTATION Property acquisition projects. Records may include applications, award documents, state and local agreements, activities and projects are four darchival principles, after four DESTROY after five (5) calendar DEST	
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