



# RECORDS RETENTION AND DISPOSITION SCHEDULE

## Education, Department of. School Finance Division.

Agency: School Finance Division		Division:	
ITEM NO.	RECORD SERIES	TITLE/DESCRIPTION (This Retention Schedule is approved on a space-available basis)	RETENTION PERIOD
1	90-138	<b>APPLICATION FOR IMPACT AID</b> Section 8003 of the federal Elementary and Secondary Education Act is the Impact Aid Program. This program makes it possible for school districts to receive money from the U.S. Department of Education to help pay the cost of school operation. The amount of money received is based on the number of pupils attending public schools whose parents or guardians: Live and work on federal property, Live on but work off of federal property, or Live off of but work on federal property (person does not have to be a federal employee). The file consists of a copy of the school corporation-s application for assistance and any ensuing correspondence. This is a paperwork conduit only. The application is received from the school corporation. Payments are sent directly from Washington, D.C. File includes correspondence, letters of transmittal and summary material.	TRANSFER to the INDIANA ARCHIVES, for EVALUATION, SAMPLING or WEEDING pursuant to archival principles after three (3) years.