



RECORDS RETENTION AND DISPOSITION SCHEDULE

Public Defender's Office

Agency: Public Defender's Office		Division:	
ITEM NO.	RECORD SERIES	TITLE/DESCRIPTION <i>(This Retention Schedule is approved on a space-available basis)</i>	RETENTION PERIOD
1	85-131	PCR-POST CONVICTION RELIEF FILES Proceedings filed for relief or reversal of a conviction or sentence under Rule PC 1 of the Indiana Rules of Court. May include the instructions for filing, various types of petitions, correspondence, and miscellaneous court records, including transcripts. Records are filed numerically by year of closure. Disclosure may be subject to IC 5-14-3-4(b)(1) and (2).	TRANSFER to the RECORDS CENTER five (5) years after the year of closure. TRANSFER to the INDIANA ARCHIVES for EVALUATION, SAMPLING or WEEDING pursuant to archival principles after an additional twenty-five (25) years in the RECORDS CENTER.