



RECORDS RETENTION AND DISPOSITION SCHEDULE
Education, Department of. Compensatory Education.

Agency: Compensatory Education		Division:	
ITEM NO.	RECORD SERIES	TITLE/DESCRIPTION <i>(This Retention Schedule is approved on a space-available basis)</i>	RETENTION PERIOD
1	85-153	CORPORATION FILES These school corporation files include LEA Chapter I application/amendments, allocation letters, project approval letter/resource letter, correspondence between SEA and LEA, on-site review letters (SEA) and an on-site response letter (LEA), and National Defense and Direct Student Loan-Survey Form and comparability Reports.	TRANSFER to the RECORDS CENTER after one (1) year. TRANSFER to the INDIANA ARCHIVES for EVALUATION, SAMPLING or WEEDING pursuant to archival principles after an additional four (4) years.